

APPENDIX 3

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Jonathan James Radcliffe & Stephen Bruce Tate

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number: Land off Guilthwaite Common Lane Upper Whiston, Whiston, Rotherham, South Yorkshire, S60 4NG.
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Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description:
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Land off Guilthwaite Common Lane Upper Whiston, Whiston, Rotherham, South Yorkshire, S60 4NG.
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Post town	Rotherham	Post code	S60 4NG
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Telephone number at premises (if any)	██████████
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Non-domestic rateable value of premises	£0.00 - Agricultural
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Part 2 – Applicant details

Daytime contact telephone number	██████████
E-mail address (optional)	██████████
Current postal address if different from premises address	15 Grange Avenue, Aughton, Rotherham. S26 3XF

Post Town	Rotherham	Postcode	S26 3XF
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Part 3 - Variation

Please tick yes

Do you want the proposed variation to have effect as soon as possible?

✓

If not do you want the variation to take effect from

Day		Month		Year	

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

1. Proposed variation to the operating times for carrying out licensed activities to 1am.
live music - recorded music - performances of dance - entertainment of a similar description - Provision of late night refreshment - Sale by retail of alcohol
2. Proposed changes to the wording of the mandatory conditions to consolidate and condense and re-word caveat set out in Annex 3 to:

Annex 3 Conditions attached after a Hearing of Licensing Authority

(a) Number of visitors at the organised event to be proposed via the Event Management Plan each year and agreed with representatives of the appropriate responsible authorities as set out in Annex 2 Section 5.

(b) Within a period of twenty-one days after the ending of the organised event, the applicant shall attend a meeting upon request, with representatives of the appropriate responsible authorities in order to provide a de-briefing in relation to how the event went.

Proposed Sections and Clauses wording changes as per attached license.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

N/A

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment

Please tick yes

- | | |
|--|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) | <input type="checkbox"/> |

Provision of entertainment facilities:

- | | |
|--|-------------------------------------|
| i) making music (if ticking yes, fill in box I) | <input type="checkbox"/> |
| j) dancing (if ticking yes, fill in box J) | <input type="checkbox"/> |
| k) entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K) | <input checked="" type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box L)

Sale by retail of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur	Noon 1200	Midnight 2400			
Fri	Noon 1200	1am 0100			
Sat	Noon 1200	1am 0100	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun					

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Thur	Noon 1200	Midnight 2400			
Fri	Noon 1200	1am 0100			
Sat	Noon 1200	1am 0100	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun					

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)		
Thur	Noon 1200	Midnight 2400			
Fri	Noon 1200	1am 0100			
Sat	Noon 1200	1am 0100	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u>		
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur	Noon 1200	Midnight 2400	<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)		
Fri	Noon 1200	1am 0100			
Sat	Noon 1200	1am 0100	<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>			
				Outdoors	<input checked="" type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 3)					
Mon								
Tue								
Wed						State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur								
Fri	11pm 2300	1am 0100						
Sat	11pm 2300	1am 0100				Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sun								

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon					
Tue					
Wed					
Thur	11am 1100	Midnight 2400			
Fri	11am 1100	1am 0100			
Sat	11am 1100	1am 0100			
Sun			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			<u>State any seasonal variations</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

Please tick yes

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

P Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

Assessment has been carried out of existing measures and these have been deemed by the license holder to be robust.

b) The prevention of crime and disorder

Assessment has been carried out of existing measures and these have been deemed by the license holder to be robust.

c) Public safety

Assessment has been carried out of existing measures and these have been deemed by the license holder to be robust.

d) The prevention of public nuisance

Assessment has been carried out of existing measures and these have been deemed by the license holder to be robust.

e) The protection of children from harm

Assessment has been carried out of existing measures and these have been deemed by the license holder to be robust.

Please tick yes

- I have made or enclosed payment of the fee ✓
- I have sent copies of this application and the plan to responsible authorities and others where applicable ✓
- I understand that I must now advertise my application ✓
- I have enclosed the premises licence or relevant part of it or explanation ✓
- I understand that if I do not comply with the above requirements my application will be rejected ✓

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 5 – Signatures (please read guidance note 10)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	<i>Jonathan Radcliffe</i> — Jonathan Radcliffe
Date	15/10/2019
Capacity	Premises License Holder

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	<i>Stephen Tate</i> – Stephen Tate
Date	15/10/2019
Capacity	Premises License Holder

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)

Jonathan Radcliffe
15 Grange Avenue, Aughton, Rotherham. S26 3XF

Post town	Rotherham	Post code	S26 3XF
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Telephone number (if any)	[REDACTED]
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If you would prefer us to correspond with you by e-mail your e-mail address (optional)

Yes – [REDACTED]

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.



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Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Land off Guilthwaite Common Lane

Upper Whiston, Whiston, Rotherham, South Yorkshire, S60 4NG.

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance
- provision of late night refreshment
- the sale by retail of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
Performance of live music (Indoors)	Thursday to Sunday Licence only valid for 2nd to last week in June each year	Noon	11:00pm Proposal 1am Fri Sat
Playing of recorded music (Indoors)	Thursday to Sunday Licence only valid for 2nd to last week in June each year	Noon	11:00pm Proposal 1am Fri Sat
Performance of dance (Indoors)	Thursday to Sunday Licence only valid for 2nd to last week in June each year	Noon	11:00pm Proposal 1am Fri Sat
Entertainment of a similar description (Indoors & Outdoors)	Thursday to Sunday Licence only valid for 2nd to last week in June each year	Noon	11:00pm Proposal 1am Fri Sat
Late night refreshment (Indoors & Outdoors)	Thursday to Sunday Licence only valid for 2nd to last week in June each year	11:00pm	Midnight Proposal 1am Fri Sat
The sale by retail of alcohol for consumption ON the premises only	Thursday to Sunday Licence only valid for 2nd to last week in June each year	11:00am	11:00pm Proposal 1am Fri Sat

THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Thursday	Noon	Midnight
Friday to Sunday	12:01am	Midnight
Licence only valid for 2nd to last week in June each year		





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WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES
- The sale by retail of alcohol for consumption ON the premises only

Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Jonathan James Radcliffe	15 Grange Avenue, Aughton, Sheffield, South Yorkshire, S26 3XF.
[REDACTED]	
Stephen Bruce Tate	Upper Whiston Farm, Upper Whiston, Rotherham, South Yorkshire, S60 4NG.

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Ruth Catherine RADCLIFFE [REDACTED]

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Licence No. RM3056 Issued by Rotherham



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ANNEXES

Mandatory Conditions

All Premises Licence authorising supply of alcohol

The licence is granted subject to the Mandatory conditions for sale of alcohol as set out in the Licensing Act 2003 as amended by the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and Order 2014.

1. No supply of alcohol may be made under the Premises Licence -
 - (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence;
or
 - (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the





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vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
(2) The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
 - (a) a holographic mark or
 - (b) an ultraviolet feature.
6. The responsible person shall ensure that -
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing



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1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 -
 - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) "permitted price" is the price found by applying the formula -
$$P = D + (D \times V)$$
Where -
 - (i) P is the permitted price
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
 - (i) The holder of the premises licence
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.



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(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

If the Premises Licence has conditions in respect of Door Supervision [except theatres, cinemas, bingo halls and casinos]

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:
 - (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
 - (b) be entitled to carry out that activity by virtue of section 4 of the Act.
2. But nothing in subsection (1) requires such a condition to be imposed:
 - (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
 - (b) in respect of premises in relation to:
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
3. For the purposes of this section:
 - (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Annex 2 Conditions consistent with operating schedule

The Prevention of Crime and Disorder



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1. The Premises Licence only permits one event per calendar year to take place on the premises.
2. The licence holder shall ensure that date of the event will be notified to Rotherham Police Licensing Department and Rotherham licensing authority at least three months prior to the event taking place.
3. The licence holder or a nominated deputy (in writing) must be on the licensed premises and available to the Responsible Authorities and the Licensing Authority at all times when Licensable activities are taking place.
4. The licence holder shall ensure that details of the Premises Licence Holder or his deputy who is on duty on the premises when licensable activities are undertaken shall be recorded at the time. These records shall be made available to the Licensing Authority or a Responsible Authority on demand. Such record shall be kept for a period of 12 months after the end of licensable activities.
5. The licence holder shall ensure the draft of the Event Management Plan (EMP) will be produced no less than 3 months prior to the event each year and will be submitted to all responsible authorities who will determine whether that draft EMP is acceptable or unacceptable within one calendar month of receipt. Where notification is not received the draft EMP shall be deemed by the Premise Licence Holder to be agreed. The event shall not take place until the EMP has been agreed by all responsible authorities. Once agreed no change shall be made to the draft EMP without the agreement of all responsible authorities.
6. The licence holder shall ensure that the EMP will be a working document providing details of how the event is to be conducted and how safety issues identified in the risk assessment are to be addressed. An event Risk Assessment will be carried out and provide specific details in the following areas in so far as they relate to the following list which is not exhaustive:
 - ? Health and Safety Responsibilities
 - ? Venue and Site Design
 - ? Fire Safety
 - ? Major Incident Planning (Emergency planning)



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ANNEXES continued ...

- ? Communication
- ? Crowd Management (including steward and security numbers and their roles)
- ? Transport
- ? Management Structures
- ? Barriers
- ? Electrical Installations and Lighting
- ? Food and Alcohol
- ? Water
- ? Merchandising and Special Licensing
- ? Amusements,
- ? Attractions and Promotional displays
- ? Sanitary Facilities
- ? Waste Management
- ? Sound: Noise and Vibration
- ? Special Effects, Fireworks and Pyrotechnics
- ? Camping
- ? Facilities for People with disabilities



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- ? Medical, Ambulance and First Aid Management
- ? Information and Welfare
- ? Children - including Lost Children's Policy
- ? Performers
- ? TV and Media

7. The licence holder shall ensure that an incident log shall be kept at the premises, and made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or Police, which must record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received
- (d) any incidents of disorder
- (e) seizures of drugs or offensive weapons
- (f) any faults in the CCTV system or searching equipment or scanning equipment
- (h) any visit by a relevant authority or emergency services

8. The licence holder shall ensure the use of SIA ACS registered security is adopted for all events Details of persons used including name date of birth and SIA reference number shall be recorded in a log and kept for a period of no less than 6 months

9. The licence holder shall ensure that all drinks are provided in plastic vessels.

10. The licence holder shall ensure that there is a zero tolerance to drugs policy at the premises and there shall be a suitable secure drop box for any illegal substances or items confiscated from customers. Seized items will be handed to South Yorkshire Police as soon as practicable.

11. The licence holder shall ensure steps are taken to ensure the safeguarding of visitors during



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the event.

12. The licence holder shall ensure that security will be on site continuously throughout the event.

13. The licence holder shall ensure that a Traffic Management Plan (TMP) will be drawn up for the event each year and will be provided to relevant agencies no later than 3 months prior to the event. The TMP will cover all aspects of vehicle and pedestrian access to and egress from the site during the 'load in and load out as well as for the event itself. The TMP will include arrangements for vehicle routes, emergency service routes, public transport, shuttle buses, taxis, pedestrian issues, a dispersal policy, car parking and a traffic signage plan.

14. The licence holder shall ensure that no unaccompanied person under the age of 16 years shall be permitted on the Licensed Premises. Persons accompanying must be a responsible adult over 18 years old.

15. The licence holder shall ensure that the premises shall have an age verification policy and adopt Challenge 25 within that policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of the Licensing Authority or South Yorkshire Police. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least once every 5 metres behind any bar advertising the scheme operated.

16. The licence holder shall ensure that any persons who are found arriving at or on the Licensed Premises with alcohol which is not purchased from the premises will have the alcohol confiscated by security. No customer shall be permitted to take alcohol from the premises.

17. The licence holder shall ensure that a risk assessment and other event specific information including stewarding and policing proposals will be discussed at event planning meetings between the licensee (or representatives) and responsible authorities where appropriate.

18. The licence holder shall ensure that the Challenge 25 scheme must operate at the premises including a refusals log, signage and the maintenance of staff training records.



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21. The licence holder shall ensure that clear and legible notices shall be displayed at all exits requesting that the public respect the needs of local residents and to leave the area quietly. In addition, clear and conspicuous notices warning of potential criminal activity such as theft that may target visitors are displayed in prominent places. The licence holder shall also ensure boundary fencing with controlled access points.
22. The licence holder shall ensure that clear and legible notices outside the premises indicating the normal hours under the terms of the premises licence during which licensable activities are permitted.
23. The licence holder shall ensure that they establish a Crime Prevention Policy to include:
- no sales of alcohol to drunk or intoxicated customers
 - Prevention and vigilance of illegal substances by way of bag checks and screening at entry stage
 - All persons under the age of 16 must be accompanied by an adult over 21
 - No groups permitted larger than 4 persons
 - Refuse entry to any persons considered under the influence of drink or drugs
 - Remove any persons considered to be under the influence of drink or drugs or acting in an antisocial manner
24. The licence holder shall ensure they establish and document the procedure outlining:
- Actions to take following an incident.
 - Monitoring Alerts
 - Post incident Review



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- Protection of infrastructure and equipment
- Ensuring compliance

29. The licence holder shall ensure that clear objectives are also set for:

The best protection at all times for staff, children and visitors.

The protection of the property from malicious acts of damage or trespass.

The protection of company and visitor assets from fraud, theft, or damage.

Suitable advice with regard to the protection of personal property of staff and visitors whilst on the premises.

That effective and realistic improvements are made to security service provision.

Effective communication mechanisms for reporting crime and suspicious activity.

Include awareness to all staff via Crime Prevention Training.

Monitor and control access and egress of all staff and visitors.

Provide adequate lighting and provide secure vehicle parking.

Ensure robust mechanisms are in place to count and control visitor numbers through web ticket sales and clickers.

Encourage staff and visitors to report all incidents and suspicious behaviours as soon as practicable to: The Site Supervisor, The Site Management Team, Security and where applicable the Police.

That engaging with Contractors and Suppliers is carried out to ensure they are made aware of Company Policies and the requirements for compliance.

The Prevention of public nuisance:

30. Background noise surveys shall be carried out as above for future events at the request of the Licensing Authority.



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Note: Background Noise Level shall be defined as 'The prevailing sound level at a location, measured in terms of the $L_{A90, T}$, on an equivalent day and at an equivalent time when no concert or sound checks are taking place.'

31. The Music Noise Level (MNL) measured as L_{Aeq} , shall not at any noise sensitive premises exceed the recorded background noise level by more than 15dB(A) over a 15 minute period throughout the duration of the event.
32. The licence shall ensure that during the event, noise monitoring will be carried out at noise monitoring/surveying points agreed with the licensing authority at regular intervals throughout periods of regulated entertainment. Details of planned monitoring should be provided as part of the Event Management Plan.

A record of all noise monitoring undertaken shall be made. This is to include details of the responsible person undertaking the assessment, dates and times of visits, locations, details of noise levels witnessed and if necessary, what action has been taken to mitigate any breach of maximum noise levels. The records shall be made immediately available to the Licensing Authority upon request.

33. The licence holder shall ensure that at the request of the Licensing Authority, a suitably qualified and experienced Noise Consultant shall be employed to monitor compliance with licensing conditions and undertaken noise monitoring (as per condition 25 and 26 above) for the duration of the event. The Consultant to be utilised should be agreed with the Licensing Authority at least 2 weeks prior to the event.
34. The licence holder, or a responsible person nominated by them in writing, shall receive and respond to complaints throughout the duration of all licensable activities. A telephone contact number shall be published using appropriate media outlets prior to the event for this purpose. Any complaints received shall be recorded and the records made available to the local authority upon request. Such records shall be retained for a minimum of 2 years.
35. The licence holder shall ensure that litter and refuse generated must be contained within the boundaries of the site and regularly cleared. The Premises Licence Holder shall ensure that adequate measures are in place to remove litter or waste arising from the event and the site shall be left in a clean condition following completion.
36. The licence holder shall ensure that an adequate number of suitable, waste receptacles shall be provided to receive and store refuse produced during the event prior to its disposal.
37. The licence holder shall ensure that no lighting installed on the premises shall cause a



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public nuisance. The licence holder shall ensure that any lighting on or outside the premises will be positioned and screened in such a way to not cause a disturbance to nearby residents.

38. The licence holder shall ensure the implementation and maintenance of an Environmental Management System that meets the requirements of ISO14001:2015.
39. The licence holder shall ensure they populate an Environmental Aspects and Impacts register and carry out robust Environmental Impact assessments to mitigate impacts on the environmental and those that cause public nuisance.
40. The licence holder shall ensure that noise reduction measures to address the public nuisance objective in full review and communication if HSG260 control of noise in entertainment to all staff.
41. The licence holder shall ensure that any speakers will be positioned and screened in such a way as to not cause a disturbance to local residents with regular noise monitoring taking place.
42. The licence holder shall ensure a robust traffic management system shall be implemented and adhered to.
43. The licence holder shall ensure deliveries of goods necessary for the operation of the business will be carried out at such a time or in such a manner as to prevent nuisance and disturbance to nearby residents.
44. The licence holder shall ensure that staff who arrive early morning or depart late at night when organised activities have ceased shall conduct themselves in such a manner to avoid causing disturbance to nearby residents.
45. The licence holder shall ensure that customers shall not be admitted to premises outside opening hours.
46. The licence holder shall ensure the removal of waste and transfer shall be carried out between the hours of 08.00 and 17.00 only.



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48. The licence holder shall ensure that careful planning is carried out with a robust Site Waste Management Plan established and adequate waste receptacles for use by customers will be provided at key points within the premises.
49. The licence holder shall ensure compliance to all applicable Environmental legislation including Environmental Protection Act 1990 and Town and Country Planning Act 1990.

Public Safety

51. The licence holder shall ensure that full review and communication to all staff of the guidelines set out within HSG154 Managing Crowds Safely.
52. The licence holder shall ensure that adequate internal and external lighting is fixed at the premises.
53. The licence holder shall ensure that staff are well trained with comprehensive awareness of environmental health requirements. All staff will undergo an induction process to ensure adequate information, instruction, and training is communicated and understood.
54. The licence holder shall ensure the training for all staff and the implementation of underage sales identification checks.
55. The licence holder shall ensure that a log book or recording system shall be kept at the premises in which shall be entered particulars of any inspections made. The log book shall be kept available for inspection when required by persons authorised by Licensing Act 2003 or associated legislation.
56. The licence holder shall ensure that no entry to the premises is permitted without the required documentation or authorisation.
57. The licence holder shall ensure that all parts of the premises and all temporary works, fittings and apparatus, equipment and all infrastructure therein will be maintained at all times in good order and in a safe condition. All electrical equipment will be supported by thorough inspections and where required, fixed wire electrical test certificates. All portable appliances will be subject to a portable appliance test (PAT) and register established. Any structures will be erected and dismantled by competent and qualified personnel and a



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comprehensive construction phase health and safety plan will be established to meet the requirements of CDM Regulations 2015.

58. The licence holder shall ensure that adequate welfare arrangements and safe conditions will be established.
59. The licence holder shall ensure that clear and informative information will be provided to all visitors and adequate safety signage is installed.
60. The licence holder shall ensure that vehicle and pedestrian segregation systems will be in established at the premises.
61. The licence holder shall ensure that secure site boundaries are maintained with controlled and monitored access/egress points.
62. The licence holder shall ensure that adequate First Aid arrangements are provided by trained and experienced personnel.
63. The licence holder shall ensure that documented Risk Assessment Processes with robust control mechanisms are in place to mitigate any possible risk to public safety.
64. The licence holder shall ensure that they obtain competent Health and Safety advice.
65. The licence holder shall ensure that Emergency Preparedness Systems have been established and tested.
53. The licence holder shall ensure that the existing Management System is reviewed and monitored to ensure full compliance with legislation and ensure Risk Assessment controls are effective.

The Protection of Children from Harm

66. The licence holder shall ensure challenge 25 is in operation at the premises.
67. The licence holder shall ensure that well trained and competent staff with clear understanding of the requirements set out within the Child Protection Risk Assessment.
68. The licence holder shall ensure that all staff are aware that harm to a child or young person under 18 includes: Physical, emotional, sexual, neglect.
69. The licence holder shall ensure that they implement adequate reporting mechanism for all staff to raise concerns about the safety of a child immediately to the site management team and



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security.

70. The licence holder shall ensure any details of incidents are recorded on a designated Festival's Reporting Concerns Form.

71. The licence holder shall ensure confidentiality via a designated Data Protection Policy to ensure as few people as possible who needs to know; A log book is to be kept on the premises at all times.

72. The licence holder shall ensure that s secure boundary in maintained with controlled access / egress points.

73. The licence holder shall ensure that they provide secure facilities for children's entertainment by qualified staff who are trained in identifying and reporting issues that could affect the safety of children.

Annex 3 Conditions attached after a Hearing of Licensing Authority

(a) Number of visitors at the organised event to be proposed via the Event Management Plan each year and agreed with representatives of the appropriate responsible authorities as set out in Annex 2 Section 5.

(b) Within a period of twenty-one days after the ending of the organised event, the applicant shall attend a meeting upon request, with representatives of the appropriate responsible authorities in order to provide a de-briefing in relation to how the event went

Annex 4 Plans

Rural Land Register Map SBI-106560980



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Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Land off Guilthwaite Common Lane

Upper Whiston, Whiston, Rotherham, South Yorkshire, S60 4NG.

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a performance of live music
- any playing of recorded music
- a performance of dance
- entertainment of a similar description to that falling within a performance of live music, any playing of recorded music or a performance of dance
- provision of late night refreshment
- the sale by retail of alcohol

THE TIMES THE LICENCE AUTHORIZES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
Performance of live music (Indoors)	Thursday to Sunday Licence only valid for 2nd to last week in June each year	Noon	01:00am
Playing of recorded music (Indoors)	Thursday to Sunday Licence only valid for 2nd to last week in June each year	Noon	01:00am
Performance of dance (Indoors)	Thursday to Sunday Licence only valid for 2nd to last week in June each year	Noon	01:00am
Entertainment of a similar description (Indoors & Outdoors)	Thursday to Sunday Licence only valid for 2nd to last week in June each year	Noon	01:00am
Late night refreshment (Indoors & Outdoors)	Thursday to Sunday Licence only valid for 2nd to last week in June each year	11:00pm	01:00am
The sale by retail of alcohol for consumption ON the premises only	Thursday to Sunday Licence only valid for 2nd to last week in June each year	11:00am	01:00am

THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Thursday	Noon	Midnight
Friday to Sunday	12:01am	Midnight
Licence only valid for 2nd to last week in June each year		



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WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- The sale by retail of alcohol for consumption ON the premises only

NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE

Jonathan James Radcliffe	15 Grange Avenue, Aughton, Sheffield, South Yorkshire, S26 3XF.
Stephen Bruce Tate	Upper Whiston Farm, Upper Whiston, Rotherham, South Yorkshire, S60 4NG.

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Ruth Catherine RADCLIFFE

STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

Not applicable

